

SUMMONS

Meeting: Council

Place: Council Chamber - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Tuesday 9 July 2019

Time: 10.30 am

Councillors are reminded to sign the attendance book before entering the Council Chamber

Please direct any enquiries on this Agenda to Kieran Elliott of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

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County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#). For assistance on these and other matters please contact the officer named above for details

PART I

Items to be considered while the meeting is open to the public

1 **Apologies**

To receive any apologies for the meeting.

2 **Minutes of Previous Meeting** (*Pages 7 - 48*)

To approve as a correct record and sign the minutes of the last meeting of Council held on 21 May 2019.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Announcements by the Chairman**

To receive any announcements from the Chairman.

5 **Election of Leader of the Council**

Having been informed of the intention of the present Leader, Baroness Scott of Bybrook OBE, to step down, and in accordance with the adopted executive arrangements, to elect a Leader of the Council for the remaining council term, May 2021.

Nominations will be sought orally from those present at the meeting. Voting will be by way of a show of hands unless at least 10 Members request the holding of a secret ballot.

The Leader will then advise Council of the membership of his/her Cabinet and Portfolio Holders.

6 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above (acting on behalf of the Executive Director) no later than 5pm on **Tuesday 2 July 2019** for a written response, **or Thursday 4 July 2019** for a verbal response. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

7 **Petitions**

No petitions have been received since the last meeting of Council.

ITEMS FOR COUNCIL

8 **Avon Mutual- Establishment of a Regional Mutual Bank** *(Pages 49 - 56)*

Report from the Executive Director.

9 **Proposed Changes to the Constitution**

9a) **Protocol 4 - Planning Code of Good Practice and Site Visit Protocol** *(Pages 57 - 110)*

A report from the Monitoring Officer is attached.

9b) **Protocol 12 - Arrangements for dealing with Code of Conduct Complaints and Part 3B - Responsibility for Functions** *(Pages 111 - 136)*

A report from the Monitoring Officer is attached.

- 9c) **Miscellaneous: Protocol 10 - Local Code of Corporate Governance, Protocol 8 - Partnership Protocol, Part 3C _ Scheme of Delegation (Executive) and Part 2 - Articles of the Constitution**
(Pages 137 - 176)

A report from the Monitoring Officer is attached.

- 10 **Electoral Review Committee Update and Terms of Reference** (Pages 177 - 184)

Report from the Director of Legal, Electoral and Registration Services.

COUNCILLORS' MOTIONS

There have been no notices of motion submitted for this meeting.

MINUTES OF CABINET AND COMMITTEES

- 11 **Minutes of Cabinet and Committees**

- a. The Chairman will move that Council receives and notes the minutes of Cabinet and the various Committees of the Council as listed in the [Minutes Book](#) enclosed separately.
- b. The Chairman will refer to Cabinet and each Committee in turn:
 - i. The Leader, Cabinet members and Chairmen of Committees will be invited to make any important announcements.
 - ii. Councillors will be given the opportunity to raise questions on points of information or clarification on the minutes presented.
- c. Councillors will be given an opportunity to raise general issues relating to Area Boards but not specific local issues.
- d. Councillors will be given an opportunity to raise any questions on the minutes of the Dorset and Wiltshire Fire Authority available [here](#).

OTHER ITEMS OF BUSINESS

12 **Membership of Committees** (*Pages 185 - 186*)

To determine any requests from Group Leaders for changes to committee membership in accordance with the allocation of seats to political groups.

To consider the result of the Trowbridge Drynham Byelection.

13 **Councillors' Questions**

Please note that Councillors are required to give notice of any such questions in writing to the officer named on the first page of this agenda (acting on behalf of the Executive Director) not later than 5pm on **2 July 2019**. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

None

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